

Town of East Hampton
Town Facilities Building Committee
Regular Meeting
Thursday, March 8, 2018- 6:30 P.M.
BERKSHIRE HATHAWAY OFFICE
EDGEWATER HILL

MINUTES

Present: Chairman Glenn Gollenberg, Vice Chairman Kurt Comisky, George Pfaffenbach, Jeff Foran, Rebecca Tinelle-Sawyer, Cliff Libby, Ron Gaudet, and Ray Moore, with Lisa and Steve Motto, Pete Brown and Town Manager Mike Maniscalco. (Mr. Libby and Mr. Pfaffenbach arrived at 6:46 P.M.)

Absent: Fred Galvin

Call to Order: The meeting was called to order at 6:42 P.M. by Chairman Gollenberg.

Approval of Minutes

February 22, 2018: *Mr. Foran moved and Mr. Gaudet seconded to approve the minutes of the February 22, 2018 meeting with no changes. Voted 4-0 in favor 2-abstain.*

Public Remarks: None

Architect Update: None

OPM Update:

- A) Mr. Motto and Chairman Gollenberg attended a meeting with members of the Zoning Commission to revisit the access road from route 66 for police usage and a question about the road attached to Lake Vista Drive to make one curb cut from route 66. They concluded that those plans wouldn't make sense and won't occur in the plans. They also discussed the gates for the Police Department and approved the police access road to be 20 feet in width. It was decided that everyone didn't like how the gates were located for the plans for the Police Department. The commission is requesting to increase the access road to 24 feet. There might be complications with widening the access road, but the committee will go before the Planning and Zoning meeting with that change to the access road. There will be no gate at the end of the access road, but

instead will be a 'hammer head' for people to easily turn around and go back to route 66. Ensure there are enough signage showing the access road is only for police usage to discourage citizens drivers from using the road.

- B) The updated financial summary hasn't been printed due to power outages. Mrs. Motto will email the updated summary to the committee.
- C) The traffic patterns have been studied by the traffic engineer. There just needs to be an administrative approval not a full permit for this project. The committee needs Planning and Zoning approval before submitting to the DOT.

Mr. Foran moved and seconded by Mr. Moore to accept the proposal from Fuss O'Neill for \$5,250 and \$1,250 from the March 6, 2018 proposal contingent upon approval. Voted 8-0 in favor:

Mr. Foran moved and seconded by Mrs. Tinelle-Sawyer to keep solar panels in the project and the design package as long as viable and cost effective. Voted 8-0 in favor:

Timeline Discussion: There are no changes for now.

Approval of Invoices:

A) **Amenta Emma Invoice #7-17041:** *Mr. Foran moved to approve Amenta Emma invoice number 7-17041, dated 01/31/2018, in the amount of \$25,352.67. Seconded by Mrs. Tinelle-Sawyer. Voted 8-0 in favor:*

B) **Boundaries Discussion:** *They're scope of work has grown from what was originally anticipated for the project. The new fee has almost doubled the original contract. Mrs. Motto wanted to see where all the money was budgeted. John from Boundaries put together a letter of where all the money was used and sent that to Mrs. Motto. There is a contingency plan worked into the budget with instances like this arising. A suggestion was made to amend the contract to increase the dollar value of their contract to become all inclusive for their services with a not to exceed limit. Mr Pfaffenbach moved to approve Boundaries, LLC. not to exceed \$104,500. Voted 8-0 in favor:*

Boundaries Invoice #9322: *Mr. Foran moved to approve Boundaries, LLC invoice number 9322, dated 03/01/2018, in the amount of \$23,422.50. Mr. Foran then pointed out that the invoice date should be adjusted to coordinate with the revised contract. Seconded by Mrs. Tinell-Sawyer. Voted 8-0 in favor:*

C) C&E Enterprise, LLC's invoice was not presented for payment due to the power outage from the storm.

Update from Public Relations Sub-Committee:

The article in Recent Events worked well to spread the information about the project to readers within the community.

Update from Design Sub-Committee

A) **Timing of Meetings:** There will be a March 26th meeting with Amenta Emma with the design committee. The meetings will be bi-weekly on Mondays.

Public Remarks

None

Adjournment

At 7:48 P.M., Mr. Foran moved to adjourn; seconded by Mr. Libby. Voted 8-0 in favor.

Respectfully Submitted,

Katrina Aligata

Recording Clerk